

GENERAL EXPLANATION FOR THE DATA SUBJECT APPLICATION FORM

Personal data owners or their legal representatives ("Applicant" or "Relevant Person") defined as the relevant person within the scope of Law No. 6698 on Protection of Personal Data ("LPPD" or "Law") are entitled to make a request regarding finding out if personal data related to them are processed, requesting them if they are processed, correcting them if the content of the data is incomplete or incorrect, deleting and terminating it in case of illegality, notifying the third parties to whom the data is disclosed about the conducted changes and the compensation of the damages if the data is processed against the law.

In accordance with the first paragraph of Article 13 of LPPD, you must submit your requests regarding the processing of your personal data to **Alacakaya Marble and Mining Facility Inc. (Alacakaya Mermer)** as data controller. Your requests will be concluded free of charge and at earliest convenience possible and within thirty days at the latest, according to the Article 6 of the Communiqué on the Principles and Procedures for the Request to Data Controller and according to the nature of the demand. However, if the process requires an extra cost, a fee may be charged in accordance with the Article 7 of the Communiqué.

APPLICATION METHOD

Application via Post or in Person: You can apply in person or by post with the application form filled in and signed by the applicant, along with documents showing your identity, to the address of Sanayi OSB Mahallesi EOSB 5. Sk. Sokak No: 3/1 Merkez/ELAZIĞ, belonging to **Alacakaya Marble**.

Application via Registered Electronic Mail (REM): You can make your application from your REM address by sending your application form, which is signed with the secure electronic signature or mobile signature defined in the Electronic Signature Law No. 5070 by the Applicant, to **Alacakaya Marble**'s email address kvkk@alacakaya.com.

In addition, applications can be made through the Notary or with the legally valid methods and methods enabling identity confirmation. It is recommended to comply with the aforementioned issues in the applications to the extent permitted by the relevant method, since it increases the probability of the application to be positively completed and in a short amount of time.

1 APPLICATION FORM DATA SUBJECT IDENTITY INFORMATION

Name Surname:

Nationality: Turkey Other: (Please specify)

T.R. Identity No or Passport No / Foreign Identity No:

Residence Place or Work Place Address for Notification:

REM (Registered Electronic Mail) Address:

E-mail Address:

Telephone No / Fax No:

Your Relation to **Alacakaya Marble**

Company Employee / Former Employee Years of Employment:

Employee Candidate Application Date:

Intern / Intern Candidate Explanation:

Customer Explanation:

Supplier Employee / Authority: Explanation:

Visitor Explanation:

Other Explanation:

APPLICATION CONTENT

Applied Data Controller: Alacakaya Marble and Mining Facility Inc.

Subject of Request to be Submitted Within the Scope of Application

- 1 I would like to find out whether my personal data has been processed or not.
- 2 I request information if my personal data has been processed.
- 3 I would like to find out the reason why my personal data has been processed and whether the data has been used in compliance with its purpose or not.
- 4 If my personal data is to be transferred to third parties within the country or abroad, I would like to find out the third parties that my personal data has been transferred to within the country or abroad.
- 5 Within the scope of the legally stipulated conditions, I would like my personal data to be deleted or terminated or anonymized.
- 6 I think that my personal data has been processed incompletely or incorrectly and I request a correction. (Please provide detailed information in the explanation section regarding your personal data for which you request correction.)
- 7 In case of a change in my personal data upon my request, I would like the third parties to whom my personal data is transferred to be notified regarding this change.
- 8 I object to the emergence of a result against me by analyzing my personal data exclusively through automated systems.
- 9 I request the compensation of the damages I suffered due to the illegal processing of my personal data. (Please provide detailed information in the explanation section about when and how your damage occurred as a result of which data processing activity.)

EXPLANATIONS:

If requests 6 or 8 are selected, the scope of application must be clear, precise and understandable in order to be able to respond to your application precisely.

This application form has been arranged to respond to your requests accurately, completely and within the time specified in the law. As the data controller, we reserve the right to request additional documents and information (copy of identity card or driver's license etc.) for identification and authorization to prevent unauthorized persons from accessing personal data by unauthorized access, and to ensure the security of your personal data. If the information about your requests that you submit within the form is not correct and up-to-date, with false / misleading information or if an unauthorized application is made, your application will be rejected and legal actions will be taken against the person who has made an illegal procedure.

Date:

Applicant's Name Surname:

Signature (e-signature can be used for the applications made through REM.):

(Please send the information about your relationship with the applicant and / or the power of attorney, the civil registry sample or the related document by attaching them to your application.)